

Department of Geological Sciences
Graduate Student Travel Assistance

Student Name: _____

Current Degree Program Enrolled (Circle One): M.S. / Ph.D. / Prof.MS

Current source of student support: IA RA Fellowship _____

Advisor's Name: _____

Name of Meeting: _____

Meeting Dates: From: _____ To: _____

Total Cost: \$ _____

Funds Requested from Dept.: \$ _____

Funds Provided by Other Source: \$ _____

Advisor's Statement:

Student Signature: _____ Date: _____

Advisor's Signature: _____ Date: _____

Graduate Director Signature: _____ Date: _____

Requests should include:

- 1) Abstract submitted to the meeting;
- 2) Statement of ALL other sources of Support for this meeting and a signed statement from the advisor regarding available funding;
- 3) Proposed meeting travel budget.

No reimbursement will be made for expenses until/unless the student submits a formal acceptance letter/email from the meeting organizer.

For Office Use Only – Applicant should not mark in this area.

APPROVED AMOUNT: \$ _____ Pay from Account #: _____

APPROVED BY: _____

Signature: _____ Date: _____

**GEOLOGICAL SCIENCES
TRAVEL ASSISTANCE FOR GRADUATE STUDENTS TO
PARTICIPATE IN PROFESSIONAL MEETINGS
FALL 2007 – SUMMER 2008**

PURPOSE

Departmental travel funds are available to partially support the presentation of scientific research results by graduate students of the Department of Geological Sciences at national and international meetings. Students may request a specific amount of support, but the level of support may vary depending on the number of applicants and availability of funds. For some meetings, students may be required to help staff a departmental booth during part of the meeting.

APPLICATION DEADLINES:

Fall (Travel Period: September – December 2007)

Spring (Travel Period: January – May 2008)

Summer (Travel Period: June – August 2008)

Deadline: August 20, 2007

Deadline: December 13, 2007

Deadline: April 23, 2008

Requests for travel support must be submitted before the meeting and by the deadlines shown above.

APPLICATION PROCEDURE:

An application for a travel grant requires the following items:

1. A completed Graduate Student Travel Fund Award form (available as pdf file on GIMP) from the student identifying the professional meeting s/he wishes to attend, the title of the paper, and an itemized estimate of the total travel expenses that the student will incur. Evidence of submission or acceptance of paper is required.
2. Abstract submitted to the meeting.
3. Statement of ALL other sources of support for this meeting and a signed statement from the advisor regarding available funding.
4. Proposed meeting travel budget.

AWARDS:

The graduate studies director will review travel assistance requests and make recommendations to the Chair of the Department. Students that do not fully adhere to Departmental requirements regarding their program of study are not eligible for this assistance. Evidence of funding from other sources is viewed favorably. No reimbursement will be made for expenses until/unless the student submits a formal acceptance letter/email from the meeting organizer. If awarded a travel grant, the student must submit a TA form before the trip and a TRV form after incurring expenses to actually receive the money awarded.

Applications to:

George Voulgaris, Graduate Director, Department of Geological Sciences
gsd@geol.sc.edu ; 777-2549